

PTS Safer Recruitment Process

Applying for the vacancy

You will be requested to submit a fully completed application form (CVs will not be accepted).

You will be sent our application pack, which will include:

- Details of the role (job description and person specification)
- PTS safeguarding statement
- Criminal record disclosure form
- PTS safer recruitment policy

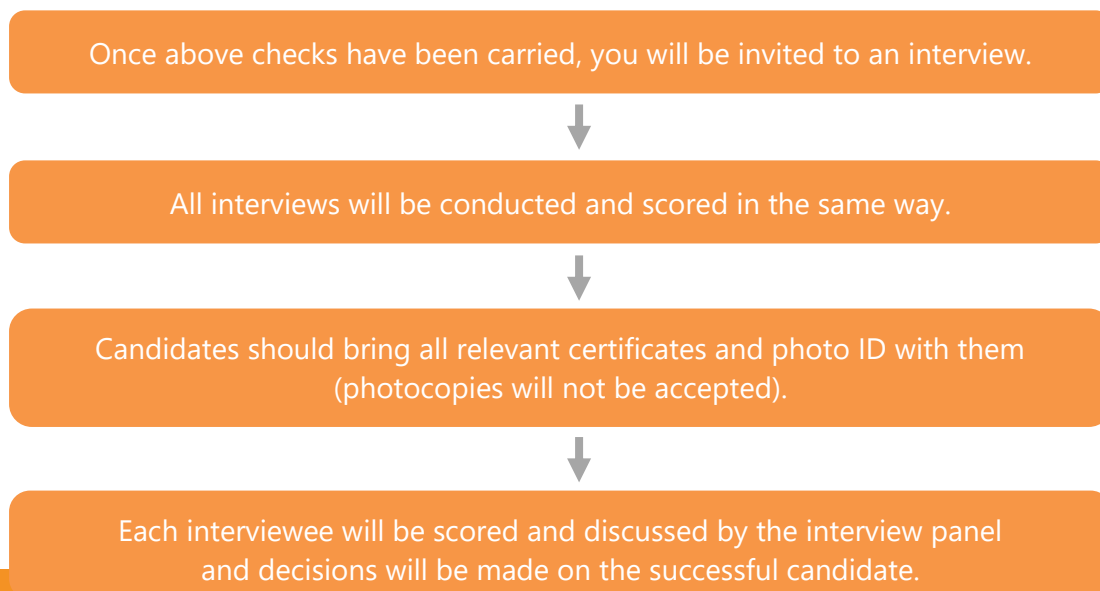
Shortlisting

We will follow our shortlisting process, which will include:



Interviews

We will follow our interview process, which will include:



Conditional offer

A conditional offer will be made dependent on the pre-employment checks.

Which will include:

- **DBS clearance (level dependent on role within the organisation)**
- Barring service check
- Two satisfactory references
- Any work overseas will require checks

Start of employment

A full induction will be given to include safeguarding, whistleblowing, and professional boundaries.

This will include:

